

2009 Final Trailways Commission Operations Budget - December 15, 2009											
									Amendment 1 or		
REVENUE							Original Budget	Undesignation	New line item total	Year End Actual	Final Amended
Member Unit Contribution for Commission and Office Operations and Staff							\$ 68,928		\$ 68,928	\$ 68,928	\$ 68,928
	Rochester					17,232					
	Rochester Hills					17,232					
	Oakland Township					17,232					
	Orion Township					17,232					
Member Unit Contribution for Patrol Program, based on community mileage							\$ 13,120		\$ 13,120	\$ 13,120	\$ 13,120
	Rochester					1,032					
	Rochester Hills					2,211					
	Oakland Township					7,962					
	Orion Township					1,915					
Interest							\$ 2,100		\$ 2,100	\$ 845	\$ 845
Trailways Saleable Items							\$ 300		\$ 300	\$ 111	\$ 111
Miscellaneous/Donations							\$ 200		\$ 200	\$ 891	\$ 891
Transfer from Legal Services							\$ 5,195		\$ 5,195	\$ 8,140	\$ 8,140
Trail Brochure Sponsorship							\$ 2,500		\$ 2,500	\$ -	\$ -
NTD Donations							\$ 2,500		\$ 2,500	\$ -	\$ -
Labor Day Bridge Walk Sponsorship							\$ -		\$ -	\$ 500	\$ 500
Bench Donations							\$ 750		\$ 750	\$ 729	\$ 729
Temporary Permit Fees							\$ 100		\$ 100	\$ 50	\$ 50
Transfer from Fund Balance							\$ -		\$ -		\$ 19,420
Total Revenue							\$95,693	\$ -	\$95,693	\$ 93,314.12	\$ 112,734
Undesignation of Designated Funds											
Brochures								\$ 2,600.00	\$ 2,600	\$ 2,600	\$ 2,600
Directional Map Sign Project (Meijer)								\$ 5,000.00	\$ 5,000	\$ 3,355	\$ 3,355
Rochester Art Project								\$ 7,546.00	\$ 7,546	\$ 6,826	\$ 6,826
Master Plan Production & Distribution								\$ 1,000.00	\$ 1,000	\$ 1,000	\$ 1,000
Phase 3 Art Project								\$ 3,600.00	\$ 3,600	\$ 3,600	\$ 3,600
Trail Saleable Items								\$ 500.00	\$ 500	\$ 500	\$ 500
Trail Office Improvements								\$ 1,000.00	\$ 1,000	\$ 1,000	\$ 1,000
Encroachment Enforcement								\$ 2,000.00	\$ 2,000	\$ 2,000	\$ 2,000
Trail Improvement Project								\$ 2,500.00	\$ 2,500	\$ 2,500	\$ 2,500
Total Undesignation of Designated Funds									\$ 25,746.00		\$ 23,381
Revenue Plus Undesignation of Funds Total:							\$ 95,693.00		\$ 121,439.00		\$ 136,115

EXPENSES				Original Budget	Amend 1 or Undesig.	New line item total	Year End Actual	Final Amended
Office								
	Telephone and On-Line Services			\$ 1,300	\$ -	\$ 1,300.00	\$ 740.59	\$ 741
	Office Furnishings			\$ 3,000	\$ 1,000.00	\$ 4,000.00	\$ 229.50	\$ 230
	Office Materials & Supplies			\$ 900	\$ -	\$ 900.00	\$ 753.03	\$ 753
	Office Operating Expenses			\$ 2,000	\$ -	\$ 2,000.00	\$ 3,507.00	\$ 3,507
	Postage			\$ 800	\$ -	\$ 800.00	\$ 690.86	\$ 691
	Office & Trail Equipment			\$ 1,500	\$ -	\$ 1,500.00	\$ 1,419.78	\$ 1,420
	Bench Donation			\$ 750	\$ -	\$ 750.00	\$ 729.12	\$ 729
	Subtotal			\$10,250		\$11,250		\$8,070
Staff Travel/Training/Development								
	Travel/Mileage			\$ 1,000	\$ -	\$ 1,000.00	\$ 842.60	\$ 843
	Education/Memberships			\$ 500	\$ -	\$ 500.00	\$ 355.00	\$ 355
	Per Diems			\$ 4,150	\$ -	\$ 4,150.00	\$ 4,340.00	\$ 4,340
	Subtotal			\$5,650		\$5,650		\$5,538
Insurance/Professional Services (other than legal)								
	Auditing Fee for FY 2008			\$ 4,000	\$ -	\$ 4,000.00	\$ 3,700.00	3700
	Insurance (MMRMA)			\$ 7,500	\$ -	\$ 7,500.00	\$ 7,121.00	7121
	Recorders Fee			\$ 2,795	\$ -	\$ 2,795.00	\$ 2,795.00	\$ 2,795
	Subtotal			\$14,295		\$14,295		\$13,616
Publicity/Raising awareness/Educational Projects								
	Trailways Student Project			\$ 300	\$ -	\$ 300.00	\$ 61.36	\$ 61
	National Trails Day			\$ 1,500	\$ -	\$ 1,500.00	\$ -	\$ -
	Recognition Program			\$ 300	\$ -	\$ 300.00	\$ -	\$ -
	Brochures			\$ 2,645	\$ 2,600.00	\$ 5,245.41	\$ 3,132.00	\$ 3,132
	Trail Promotional Items			\$ 500	\$ -	\$ 500.00	\$ 1,002.00	1002
	Labor Day Bridge Walk			\$ 750	\$ -	\$ 750.00	\$ 201.34	\$ 201
	Subtotal			\$5,995		\$8,595		\$4,397
Administrative Personnel								
	Wages - Manager			\$ 38,500	\$ -	\$ 38,500.00	\$ 38,496.20	\$ 38,496
	FICA/MESC - Manager			\$ 3,000	\$ -	\$ 3,000.00	\$ 2,964.39	\$ 2,964
	Subtotal			\$41,500		\$41,500		\$41,461
Trail Projects								
	Designated Budget: Encroachment Enforcement			\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ -
	Phase 3 Art Project			\$ -	\$ 3,600.00	\$ 3,600.00	\$ -	\$ -
	Rochester Art Project			\$ -	\$ 7,546.00	\$ 7,546.00	\$ 6,826.40	\$ 6,826
	Trail Improvement Project			\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -
	Directional Map Sign Project			\$ -	\$ 5,000.00	\$ 5,000.00	\$ 3,354.70	\$ 3,355
	Property Acquisition Projects			\$ -	\$ -			
	Subtotal			\$2,000		\$20,646		\$10,181
Patrol Program								
	Wages - PCTC Bike Patrol			\$ 3,600	\$ 240.00	\$ 3,840.00	\$ 3,840.00	\$ 3,840
	FICA/MESC-Bike Patrol			\$ 275	\$ 25.00	\$ 300.00	\$ 300.00	\$ 300
	Contracted Mounted Patrol Services			\$ 8,900	\$ -	\$ 8,713.00	\$ 8,185.58	\$ 8,186
	Bike Patrol Equipment & Misc			\$ 500	\$ -	\$ 500.00	\$ 100.00	\$ 100
	Subtotal			\$13,275		\$13,353		\$12,426

Expenses, continued				Original Budget	Amend 1 or Undesig.	New line item total	Year End Actual	Final Amended
Legal Expenses								
Encroachment Enforcement				\$ -	\$ 2,000.00	\$ 2,000.00	\$ 9,209.00	\$ 9,209
Postage & Misc				\$ -	\$ -	\$ -	\$ 675.55	\$ 676
Legal Fees				\$ -	\$ -	\$ -	\$ 20,575.00	\$ 20,575
Filing Fees				\$ -	\$ -	\$ -	\$ 508.00	\$ 508
Subtotal				\$0		\$ 2,000.00	\$ 30,968	\$30,968
Printing/Logo Expenses								
Master Plan Production & Distribution					\$ 1,000.00	\$ 1,000.00	\$ 829.80	\$ 830
Trail Saleable Items				\$ 900	\$ 500.00	\$ 1,400.00	\$ 1,324.93	\$ 1,325
Subtotal				\$900		\$2,400		\$2,155
Miscellaneous/Contingency				\$ 1,750	\$ -	\$ 1,750.00	\$ 1,069.29	\$ 1,070
Transfer to fund balance				\$ 78	\$ -	\$ -	\$ -	\$ -
Subtotal				\$1,828		\$1,750		\$1,070
Restricted Funds for expenditure in 2010-2011								
Directional Sign Project (Meijer)								\$ 1,645
Rochester Art Project - Maintenance fund								\$ 720
Art Project Brochure (Greenbaum)								\$ 100
Designated Funds for expenditure in 2010-2011								
Trail Office Improvements/Furnishings								\$ 3,771
Subtotal								\$ 6,235
Total Expenses				\$95,693		\$121,439		\$136,115
Revenue minus Expenses				\$0		\$0		\$0
2009 Legal Services Project Budget								
2009								
REVENUES				Original Budget	Amend 1 or Undesig.	New line item total	Year End Actual	Final Amended
Member Unit Contribution				\$ -	\$ -	\$ -	\$ -	\$ -
License Fees				\$ 9,595	\$ -	\$ 9,595.00	\$ 12,540.00	\$ 12,540
License Fees Paid in Advance (SBC paid thru 2010)				\$ 655	\$ -	\$ 655.00	\$ 655.00	\$ 655
New License Preparation Fees				\$ -	\$ -	\$ -	\$ 300.00	\$ 300
Total Revenue				\$10,250		\$10,250	\$13,495	\$ 13,495
EXPENSES								
Legal Retainer				\$ 4,400	\$ -	\$ 4,400.00	\$ 4,400.00	\$ 4,400
License Preparation Fees				\$ -	\$ -	\$ -	\$ 300.00	\$ 300
Transfer to Operating Budget				\$ 5,195	\$ -	\$ 5,195.00	\$ 8,140.00	\$ 8,140
Advance License Fees Carried Forward (thru 2010)				\$ 655	\$ -	\$ 655.00	\$ 655.00	\$ 655
Total Expenses				\$10,250		\$10,250	\$13,495	\$13,495
2009 Fund Balance								
2008 Fund Balance				\$68,663				
2009 Additions								
2009 Subtractions				\$19,420				
2009 Fund Balance				\$49,243				