

REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION

Held at the Rochester Municipal Building, 400 Sixth Street
Rochester, Oakland County, Michigan

CALL TO ORDER: The Tuesday May 20, 2008 meeting was called to order by Vice-Chair Becker at 7:00 p.m.

Voting Members Present: Dave Becker, Paul Miller, Maryann Whitman, Alice Young

Voting Alternates Present: Edward Peters, Linda Gamage, Michael Webber

Alternates Present: Ron Stewart (*enter 8:05 p.m.*)

Non-Voting Members Present: None

Voting Members Absent: Rock Blanchard, Marc Edwards, Richard Schultz, Ravi Yalamanchi

Others Present: John Makris, Attorney, Kristen Myers, Trail Manager

APPROVAL OF AGENDA:

MOTION by Miller, supported by Young, *Moved*, to approve the May 20, 2008 agenda as presented.

Ayes: All Nays: None

MOTION CARRIED.

PUBLIC COMMENT: None

CONSENT AGENDA:

A. Minutes, Regular Meeting - April 15, 2008, approval

B. April Treasurer's Report, receive and file

MOTION by Young, supported by Whitman, *Moved*, to approve the consent agenda as presented.

Ayes: All Nays: None

MOTION CARRIED.

APPROVAL OF INVOICES: Ms. Myers presented the invoices in the amount of 2,429.75.

This amount includes the cost of the water bottle holders for National Trails Day. Fund balance remains at an estimated \$54,000.

MOTION by Webber, supported by Miller, *Moved*, that the invoices presented for payment are approved in the amount of \$2,429.75 and orders be drawn for payment.

Ayes: All Nays: None

MOTION CARRIED.

TEMPORARY PERMIT REQUEST – Special Olympics, October 4, 2008: Ms. Holly

Fountain, the special events coordinator for Special Olympics of Michigan, came forward and explained the fundraising event on October 4, 2008 from 10:00 a.m. until 4:00 p.m.

Approximately 100 participants are expected for a picnic lunch and then to walk, run or bike the trail to raise pledges/donations for the organization. The check and application fee have been received, insurance information is pending, and no other event is scheduled for this date.

Permission has been received from the City of Rochester to use the park for the event.

MOTION by Miller, supported by Gamage, *Moved*, that the temporary permit for the Special Olympics October 4, 2008 fundraising event be approved, pending receipt of insurance information.

Ayes: All Nays: None

MOTION CARRIED.

TEMPORARY PERMIT REQUEST – CRY America Walk, August 23, 2008: Mr. Paul Singh, representing CRY America, came forward and explained the fundraising event on August 23, 2008 from 8:00 a.m. until 1:00 p.m. Approximately 100 participants are expected to walk or run the trail to raise funds for the organization. The check, application fee and insurance information have been received, and no other event is scheduled for this date.

MOTION by Whitman, supported by Webber, *Moved*, that the temporary permit for the CRY America August 23, 2008 fundraising event be approved.

Ayes: All Nays: None

MOTION CARRIED.

TEMPORARY PERMIT REQUEST – Curamus Terram, September 20, 2008: Ms. Amy Edwards, speaking on behalf of her husband Marc Edwards, Oakland Township Trustee, came forward and explained the 4th annual event on September 20, 2008 from 9:00 a.m. until 12:00 noon. A map of the route has been received. Approximately 300 participants are expected to walk or run the trail between Gallagher and Silver Bell to raise money for the Parks and Recreation Department of the Township. Because this is a member community event, it was suggested the application fee be waived. Insurance information is pending, and no other event is scheduled for this date.

MOTION by Young, supported by Gamage, *Moved*, that the temporary permit for Oakland Township's Curamus Terram September 20, 2008 event be approved, pending receipt of insurance information and waiving the application fee.

Ayes: All Nays: None

MOTION CARRIED.

ROCHESTER ART PROJECT UPDATE: Mr. Becker reported he is waiting for a design idea from the individuals who are providing the glass pane design. Hopefully, this will be received soon and the panels will be placed in mid-July.

MASTER PLAN – Public Input, Draft Questionnaire: Ms. Myers indicated last month's comments were incorporated into the questionnaire and a question about when people used the trail was added. Suggested revisions include reversing the possible answers on questions 5 and 11, adding "check no more than three" on question 7, and adding the State (in addition to the city and township where users live) in the first line. Remove the first sentence on question #11. Remove the boxes for answers to questions on age and on question #5. An envelope could be provided for the questionnaire when given to users on National Trails Day.

MOTION by Webber, supported by Young, *Moved*, to approve the questionnaire as amended.

Ayes: All Nays: None

MOTION CARRIED.

MASTER PLAN – Draft Action Plan 1: Ms. Myers indicated typo's and grammatical revisions can be emailed to her. During discussion, suggested revisions included: on page 15, under #6 accommodate pet owners, add "providing pet waste disposal bags on kiosks"; on page 4, under #13 – Accomplishment, add to the second sentence "this greatly enhanced safety at this particularly dangerous crossing"; on page 8, add an "Issue 8 – protection of trail property from encroachments"; on page 9, under Create Visual Buffer, add the following words to the last bullet

“especially with regard to using native species for buffers”; on page 11, under #2, last sentence, strike the words “before conducting a pilot program”; on page 11, under #1, second paragraph, second sentence should read “their own informal access points”, and strike the words after yards; on page 14, under #1 change last bullet to read “consider a speed limit policy” (a brochure could possibly be written specifically for bicyclists and added as an additional bullet under #1), under #2, change the second paragraph to read “consider a cross-country skiing grooming policy to accommodate use”; on page 19, replace the last word “regularly” with “annually or bi-annually”; on page 20, strike the second paragraph as it relates to connectivity rather than safety; on page 22, add at the end of the first paragraph something about safety among different trail users (Mr. Becker will provide exact text); on page 23 second line should read “enforce the uniform Trailways regulations”; and on page 25, under #4 objective add “continue education efforts with signs, brochures and presentations”. The next section of the Plan was provided for Commissioner comments by June 6th. Ms. Myers was thanked for her efforts in updating the Master Plan.

SIGN REPLACEMENT PROJECT UPDATE: Included in the packet was a small replica of the proposed map that will replace the current brown map signs. Information on the Polly Ann, Clinton River and Macomb Orchard Trails will be added to the map. Each new map will include a “you are here” designation. More map updates and information will be provided at future meetings. The intent is to have the map manufactured and installed by late fall. Revision of the trail logo should be placed on a future agenda for discussion. Any other comments should be emailed to Ms. Myers at the trail office.

NATIONAL TRAILS DAY UPDATE: Ms. Myers updated the Commission on the events for this year’s event and indicated a volunteer sign-up sheet is circulating tonight. Everything is moving along and hopefully Mother Nature will cooperate. A lot of advertising has been done for NTD, and it should be a great event. T-shirts are being ordered for Commissioners and volunteers.

2009 DRAFT BUDGET: The draft 2009 budget was included in the packet. Ms. Myers asked that everyone review the budget, email comments and indicated the budget will be approved at the next meeting for submittal to member communities. No increases are proposed for 2009. After discussion about increasing per diems, it is the consensus of the Commission not to increase the fees and to possibly allocate the \$3,000 realized savings to a future art project or a suggested improvement to the trail brought to light by the upcoming survey.

MOUNTED PATROL CONTRACT: Ms. Myers explained there are no changes to last year’s contract other than the dates, and asked for approval of this year’s contract and authorization for the Vice-Chair to sign on behalf of the Commission. Mr. Makris has reviewed the contract and sees no issues with it.

MOTION by Webber, supported by Young, *Moved*, that the Commission approves the 2008 Mounted Patrol Contract and authorizes the Vice-Chair to sign on behalf of the Commission.
Ayes: All Nays: None **MOTION CARRIED.**

MANAGER’S REPORT: No report other than the written report was given.

ATTORNEY’S REPORT: Mr. Makris is working on a license for a water department crossing and reviewed a railroad valuation map relating to the Livernois/Dutton intersection area on issues raised by the consultant. Licensing issues with regard to private property access to the trail needs to be researched.

COMMISSIONER REPORTS: No reports given.

ADJOURNMENT: Upon Motion by Whitman, the May 20, 2008 Regular Meeting was adjourned at 8:53 p.m.

NEXT MEETING – June 17, 2008 at 7:00 p.m.

Respectfully submitted,

KRISTEN MYERS, Trail Manager

PAUL MILLER, Trailways Secretary