

**REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION**

Held at the Rochester Municipal Building, 400 Sixth Street  
Rochester, Oakland County, Michigan

**CALL TO ORDER:** The Tuesday October 21, 2008 meeting was called to order by Vice-Chair Becker at 7:00 p.m.

**Voting Members Present:** Dave Becker, Paul Miller (*enter 7:10 p.m.*), Richard Schultz, Maryann Whitman, Ravi Yalamanchi (*exit 8:50 p.m.*), Alice Young

**Voting Alternates Present:** Edward Peters, Ron Stewart (*until 7:10 p.m.*), Kathy Thomas, Michael Webber (*after 8:50 p.m.*)

**Non-Voting Alternates Present:** None

**Non-Voting Members Present:** Lois Golden (*enter 7:30 p.m.*)

**Voting Members Absent:** Rock Blanchard, Marc Edwards

**Alternates Absent:** Linda Gamage, John Garlicki, Jeff Matis, Martha Olijnyk

**Others Present:** John Makris, Attorney, Kristen Myers, Trail Manager

**APPROVAL OF AGENDA:** Move Item #9, Eagle Scout Kiosk Project to #5a.

**MOTION** by Schultz, supported by Stewart, ***Moved***, to approve the October 21, 2008 agenda as amended.

Ayes: All      Nays: None

**MOTION CARRIED.**

**PUBLIC COMMENT:** Mr. Lewis Carrio, 1257 Candlestick Lane, King's Cove, came forward, indicating that at an earlier meeting he said he would report on the new light and intersection crossing near King's Cove. The crossing is great, but he is concerned that the light is blinking on weekend mornings preventing safe pedestrian crossing, and asked that the Commission look into contacting Rochester Hills and the County to have the regular traffic light activated. There is also a high frequency of vehicles traveling west on Tienken running the light, and it was suggested that signs be posted prior to the intersection alerting drivers to the new traffic light. Also, the crosswalks near the Royal Park Hotel are nice, but because of the placement of the signs, vehicles sometimes don't stop. Possibly signs on stanchions or a blinking light would be easier to see.

**CONSENT AGENDA:** It was brought to the attention of the recording secretary that Richard Schultz's last name did not contain a "C", and that this be corrected.

- a. Minutes of September 16, 2008 Regular Meeting, approval
- b. Minutes of September 30, 2008 Special Meeting, approval
- c. September Treasurer's Report, receive and file

**MOTION** by Young, supported by Schultz, ***Moved***, to approve the consent agenda as amended, correcting the spelling error.

Ayes: All      Nays: None

**MOTION CARRIED.**

**APPROVAL OF INVOICES:** Ms. Myers presented the invoices in the amount of \$37,772.99. This amount includes 3<sup>rd</sup> quarter shared office costs, 3<sup>rd</sup> and 4<sup>th</sup> quarter Wages and FICA costs for the Trail Manager, the final invoice for Nowak and Fraus on the boundary project, and the public hearing notice for the Master Plan meeting published in the Oakland Press in addition to the normal monthly office invoices. Fund balance is estimated at \$62,000.

**MOTION** by Schultz, supported by Whitman, *Moved*, that the invoices presented for payment are approved in the amount of \$37,772.99 and orders be drawn for payment.

Ayes: All      Nays: None

**MOTION CARRIED.**

**EAGLE SCOUT KIOSK PROJECT – Funding Assistance:** Mr. Bryan Walker came forward and described his funding dilemma for his proposed kiosk project. He is in the process of “fundraising” to raise money for his project, has collected approximately \$200 to date, and has another fundraiser at Max & Erma’s Restaurant tomorrow evening. He needs approximately \$1,100 for supplies and is having difficulty contracting with local lumberyards and big box retailers to donate supplies. His goal is to complete the project by the end of winter, but donations are less than anticipated and he is asking the Commission’s funding assistance to complete the project. At the October 16, 2007 meeting, the Commission approved the project concept and agreed to cover some of the cost and labor for the fifth kiosk, and Mr. Walker asked if this money could be advanced. Another concern is the plexiglass for the kiosks and the fact Mr. Walker is having difficulty obtaining information about the product. Ms. Myers originally recommended the approval of up to \$300 toward the project as this amount is budgeted for a student project in the 2008 budget, but Mr. Walker actually needs \$500 to complete the fifth kiosk. There is enough money in the miscellaneous category to cover the additional \$200; therefore the recommendation is for approval up to \$500. Commissioner Yalamanchi pledged a \$50 donation and Ms. Whitman gave a cash donation. The Commission agreed to fund another \$100 in recognition of Mr. Yalamanchi’s donation. It is the consensus of the Commission to offer whatever assistance is needed to assist Mr. Walker with the completion of his project, but we should wait until the fund-raisers are completed to calculate what is needed over and above the check written tonight. Ms. Myers offered her assistance in researching plexiglass sources that are resistant to weather/sun.

**MOTION** by Whitman, supported by Young, *Moved*, to approve up to \$500 in funding assistance toward the kiosk project, plus an additional \$100 (in recognition of the \$50 donation by Commissioner Yalamanchi), and giving the Trail Manager discretion for the additional assistance, if needed, after all fund-raising donations are realized.

Ayes: All      Nays: None

**MOTION CARRIED.**

A check for \$600 is authorized to be signed for Mr. Walker tonight. It was then indicated that the fund-raiser check from Max and Erma’s will be written to the Commission, and a Motion is needed to forward these funds to Mr. Walker for his project.

**MOTION** by Miller, supported by Young, *Moved*, that the Commission authorize the Trail Manager to forward any fund-raiser donations designated for the kiosk project to Mr. Walker.

Ayes: All      Nays: None

**MOTION CARRIED.**

**PUBLIC HEARING – 2009-2013 Draft Recreation Master Plan:** Vice-Chair Becker opened the public hearing at 7:35 p.m. Hearing no public comment, the public hearing was closed at 7:36 p.m. Ms. Myers was acknowledged by the Commission for the great job on the new Master Plan. The document will be approved at the November meeting, and a copy will be forwarded to the members in two weeks for final review prior to the next meeting. Draft copies should be

available for review at each community and the libraries, and is available on the website. Commissioners should let Ms. Myers know what format they would like their copies in.

**DRAFT TRAIL MAP AND BROCHURE REVIEW:** Ms. Myers indicated that HMS Mfg. has completed the first draft of the trail map and brochure and the samples were included in the packet. The first page with the green border will be the directional map replacing the brown trail maps. The brochure sample was provided with different colors and pictures; the Commission needs to have consensus on the brochure color scheme and photos to be used. After lengthy discussion and a straw vote, the dark green and tan combination was the winning color scheme for the brochure. The print on the dark green needs to be white, rather than light blue. The consensus on the photos is to use the runner picture on the upper right of the brochure, and the tree picture (on the upper right of the second page of the draft) on the lower left of the brochure. The points of interest on the previous brochure have been replaced with quotes about what people like about the trail. After discussion, the consensus was that the points of interest should be reinserted in the brochure, rather than the quotes about the trail. It was also suggested that the tan background be used on the large trail maps rather than the blue used in the sample. These changes will be incorporated into a second draft to be reviewed at next month's meeting.

**TRAIL OFFICE MOVING EXPENSE – Approval:** Ms. Myers explained the office will be moving to the former Cider Mill in November, and the Township requested that the Commission fund its own moving expenses. Oakland Township Parks sent out an RFP to moving companies, and Palmer Moving & Storage was accepted to handle the move. The Commission's portion is \$647.30 plus contingency. Ms. Myers is asking for approval of this expense with the funds coming out of the office furnishings line item in the budget.

**MOTION** by Young, supported by Thomas, *Moved*, to approve up to \$750.00 to cover the Commission office moving expenses.

Ayes: All      Nays: None

**MOTION CARRIED.**

**BOUNDARY PROJECT COMPLETION:** Ms. Myers indicated there are three copies of the boundary survey showing all encroachments along the trail here for review. Meetings were held with the Park Directors last week and they were very satisfied with the results of the survey. Ms. Myers then explained each of the encroachments and stated the Commission needs to start thinking about how to handle them. Photographs will be taken of the encroachments and the Commissioners were encouraged to physically look at them. The PDF version of the survey can be emailed to anyone interested. Encroachment resolution strategy will be on next month's agenda for discussion.

**ROCHESTER ART PROJECT UPDATE:** Mr. Becker reported that the panels are being produced and will be completed soon. The panels can be placed in the ground anytime before a hard frost, so hopefully they will be in place before the end of the year.

**MANAGER'S REPORT:** In addition to the written report, Ms. Myers reported she received a letter from "On My Own of Michigan" relative to their fifth annual walk-a-thon. They had over 70 participants, raised over \$6100 and were very pleased with the results.

**ATTORNEY'S REPORT:** Mr. Makris reported that the Detroit Sewer and Water Department license has been signed and finalized, an original copy has been given to the Trail office. They will notify the Trail a month before work begins. The ITC issue should be resolved by the end of the year.

**COMMISSIONER REPORTS:** Mr. Schultz reported he is going to Florida and will return in May or June. Ms. Young reported the annual lighted Christmas Parade is December 5<sup>th</sup>, and a Holly Jolly Folly fund-raiser will be held the night before at Golling Chevrolet – tickets are \$30.00 each. Mr. Stewart reported that trail users are parking on the grass at the Tienken Road parking lot, announced his tenure is over at the end of this year and that he will not be renewing his membership on the Commission. Mr. Stewart was thanked for all his efforts.

**ADJOURNMENT:** Upon Motion by Young, *Moved*, that the October 21, 2008 Regular Meeting be adjourned at 9:05 p.m.

**NEXT MEETING:** November 18, 2008 at 7:00 p.m.

Respectfully submitted,

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KRISTEN MYERS, Trail Manager

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PAUL MILLER, Trail Secretary