

**REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION**  
Held at the Rochester Municipal Building, 400 Sixth Street  
Rochester, Oakland County, Michigan

**CALL TO ORDER:** The Tuesday August 19, 2008 meeting was called to order by Vice-Chair Becker at 7:00 p.m.

**Voting Members Present:** Dave Becker, Marc Edwards, Paul Miller, Richard Schultz, Maryann Whitman, Ravi Yalamanchi

**Voting Alternates Present:** Edward Peters

**Alternates Present:** Linda Gamage (*enter 7:10 p.m.*), Martha Olijnyk, Ron Stewart (*enter 7:05 p.m.*)

**Non-Voting Members Present:** None

**Voting Members Absent:** Rock Blanchard, Alice Young

**Others Present:** John Makris, Attorney (*enter 7:05 p.m.*), Kristen Myers, Trail Manager

**APPROVAL OF AGENDA:** Ecological activity on the trail was added as item 12a.

**MOTION** by Schultz, supported by Whitman, ***Moved***, to approve the August 19, 2008 agenda as amended.

Ayes: All      Nays: None

**MOTION CARRIED.**

**PUBLIC COMMENT:** None

**CONSENT AGENDA:** The July 17, 2008 minutes were removed from the consent agenda.

a. July Treasurer's Report, receive and file

**MOTION** by Miller, supported by Whitman, ***Moved***, to approve the consent agenda as amended.

Ayes: All      Nays: None

**MOTION CARRIED.**

**Correction to Minutes:** Page 2, third line of "Master Plan – Survey Summary"

Change:      There are many responses

To:            There were two or three responses

**MOTION** by Whitman, supported by Miller, ***Moved***, to approve the Minutes of the July 17, 2008 Regular Meeting as amended.

Ayes: All      Nays: None

**MOTION CARRIED.**

**APPROVAL OF INVOICES:** Ms. Myers presented the invoices in the amount of \$7,255.79.

This amount includes payment for the 2007 Audit, mounted patrol, public notices for the Master Plan and the Oak Routes Map sponsorship. Fund balance remains at an estimated \$54,000.

**MOTION** by Schultz, supported by Whitman, ***Moved***, that the invoices presented for payment are approved in the amount of \$7,255.79 and orders be drawn for payment.

Ayes: All      Nays: None

**MOTION CARRIED.**

**TEMPORARY PERMIT – CIDER Walk – October 18, 1008:** Ms. Myers introduced Diane representing Right to Life Life Span-Michigan for the second annual use of the trail for their fundraising event on October 18, 2008 from 11:00 a.m. until 6:00 p.m. Approximately 150 participants are expected to walk from Rochester Municipal Park to Dutton and back. The City of Rochester has approved the parking arrangements. The application and insurance information have been received, no other event is scheduled for this date, and the \$25.00 registration fee is outstanding.

**MOTION** by Schultz, supported by Whitman, *Moved*, that the temporary permit for the Cider Walk event be approved, pending receipt of the application fee.

Ayes: All      Nays: None

**MOTION CARRIED.**

**2007 AUDIT:** Ms. Myers indicated the 2007 audit is complete and everything was correct with no over-budget expenditures. Total expenditures were 8% less than the original budget. Ramie Phillips, CPA, is pleased with the financial records and status. The fund balance will be increased to approximately \$65,000. A discussion of the fund balance will be scheduled for future meeting.

**MOTION** by Whitman, supported by Miller, *Moved*, to receive and file the 2007 Audit Report.

Ayes: All      Nays: None

**MOTION CARRIED.**

**2008 AUDIT CONTRACT APPROVAL:** Ms. Myers stated we have a \$3,700 proposal from Mr. Phillips for the 2008 audit, representing a \$100 increase over 2007's cost. Mr. Phillips has done a great job and Ms. Myers is asking the Commission to retain him for the 2008 audit.

**MOTION** by Miller, supported by Schultz, *Moved*, that the Commission approves the contract to retain Mr. Ramie Phillips for the 2008 audit at a cost not to exceed \$3,700.

Ayes: All      Nays: None

**MOTION CARRIED.**

**LABOR DAY BRIDGE WALK UPDATE:** Ms. Myers updated the members on the 3<sup>rd</sup> annual Labor Day walk/run. Innovative Chiropractic is a \$200 sponsor, covering the cost of the water and fudge. Press releases have been completed. Laminated signs have been placed along the trail. Invitations and registration forms have been sent to the 250 participants from last year. Information will be posted on the website. A volunteer sign-up sheet is circulating. If the weather cooperates, this might be the best turnout so far. The Governor's office will be contacted for possible certificates for the participants.

**ROCHESTER ART PROJECT UPDATE:** Mr. Becker reported the displays are in production. The company had originally priced out a larger display size, therefore we will realize a \$500-\$600 savings on the cost. The project will not be in place for Labor Day, but hopefully it will be completed during the fall.

**MASTER PLAN – Draft Goals and Objectives, 2009-2013 Master Plan:** Ms. Myers changed the format adding green shading to the issues and goals and changed Issue #6 to "Trail Network Connections". Perhaps representatives from the Polly Ann Trail could be invited to join us for a discussion on connectivity. There are references to signage throughout this section, so possibly a "Master Sign Plan" could be discussed and developed in the future. Suggested changes to this section include: page 17 – Goal #3 – change to read "maintain a program of signage - interpretative materials along the PCT"; Page 26 – Protection of Trail Property from encroachments in on the right track; Page 6 it could be mentioned that Flagstar Bank is providing the water line to the drinking fountain; Page 13, first full paragraph after "bikers are encouraged to pass on the left" – add that pedestrians should stay to the right side of the trail; Page 12, change the sentence about the trail crossing being rerouted to read "The trail crossing was rerouted approximately 100 feet east of the intersection". Ipod users need to be reminded they need to be

aware of verbal passing warnings – this could be included as a change to Issue #3, Goal #5, Objective #3 – “encourage users to be alert to oncoming trail traffic and passing trail traffic” – and add another bullet to read “be cognizant of your surroundings including maintaining personal listening devices at a reasonable level”. Any typos or additional comments can be emailed to Ms. Myers.

**TRAIL PROPERTY IMPROVEMENTS – southeast Rochester:** Mr. Becker indicated one of the Trailways Commission parcels is a side trail off the Clinton River Trail that goes down to the Bloomer Park bridge. Adjacent to our right-of-way is an area with a natural prairie. There is a second parcel that is on the north side of the Clinton River Trail at the Letica parking lot. This might be an opportunity for a biker’s rest spot. A discussion could occur as to what to do this property, if anything. Mr. Becker thinks we could make this area more usable for hikers and bikers, or assert our ownership in some way to make it clear that this is property of the Trailways Commission. Discussions need to occur with the City of Rochester Hills about how can we work together regarding the entrance to Bloomer Park from the trail property. As discussed during the July field trip, the Cross Michigan Canal, originally proposed just north of the elevated PCT property in this area should be pursued, possibly with assistance from the Historical Society, for recognition as an historical site. These items will be included on a future agenda for discussion.

**ECOLOGICAL ACTIVITY ON THE TRAIL:** Ms. Whitman explained that she was approached by volunteers wanting to do a moth count in specific areas along the trail. This would involve being on the trail after dark with sheets and black lights. They need permission from the Commission to be on the trail after hours. They could sign a release and ID themselves, and get a permit from the Commission. The homeowners in the vicinity where the activity will take place should be notified that this activity is permitted by the Commission to occur on the trail behind their homes. The Sheriff’s office will also be notified. A report should be forwarded to the Commission relative to the results of their project.

**MOTION** by Miller, supported by Peters, *Moved*, that the Commission approves the concept of the moth count project and directs Ms. Myers to handle the permit and details of the project.  
Ayes: All      Nays: None      **MOTION CARRIED.**

**MANAGER’S REPORT:** In addition to the written report, Ms. Myers indicated her fall hours will be Tuesday thru Friday, 7:30 a.m. till 3:00 p.m.; all 2008 license fees have been received; the boundary report has been completed; GIS training will be scheduled after Labor Day; the Advocate event had more participants than expected and caused some road crossing problems.

**ATTORNEY’S REPORT:** The Urban Cooperation Act was mentioned at the last meeting as this is the foundation for the Commission. Mr. Makris has a copy of the Act and indicated if anyone needs a copy he would provide it. An updated ITC agreement should be available at the next meeting.

**COMMISSIONER REPORTS:** Bike pumps could be made available on the trail. The new fountain in Rochester could be listed on our map. The Oakland Township Park Commission brochure was stapled to the art project – this is not an appropriate thing to do.

**ADJOURNMENT:** Upon Motion by Whitman, supported by Schultz, *Moved*, that the August 18, 2008 Regular Meeting be adjourned at 8:45 p.m.

**NEXT MEETING – September 16, 2008 at 7:00 p.m.**

Respectfully submitted,

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KRISTEN MYERS, Trail Manager

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PAUL MILLER, Trail Secretary