

REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION

Held at the new Trailways Commission Office, 4480 Orion Road
Rochester, Oakland County, Michigan

CALL TO ORDER: The Tuesday December 16, 2008 meeting was called to order by Vice-Chair Becker at 7:08 p.m.

Voting Members Present: David Becker, Rock Blanchard, Marc Edwards (*enter 7:10 p.m.*), Paul Miller (*enter 7:15 p.m.*), Maryann Whitman, Alice Young

Voting Alternates Present: Linda Gamage, Michael Webber

Non-Voting Alternates Present: Edward Peters

Non-Voting Members Present: None

Voting Members Absent: Richard Schultz, Ravi Yalamanchi

Alternates Absent: Jeff Matis, Martha Olijnyk, Penny Shults, Ron Stewart, Kathy Thomas

Others Present: John Makris, Attorney (*enter 7:25 p.m.*), Kristen Myers, Trail Manager

APPROVAL OF AGENDA: Add the Mission Statement discussion as Item #6a.

MOTION by Webber, supported by Whitman, ***Moved***, to approve the December 16, 2008 agenda as amended.

Ayes: All Nays: None

MOTION CARRIED.

PUBLIC COMMENT: None

CONSENT AGENDA:

- a. Minutes of November 18, 2008 Regular Meeting, approve and file
- b. November Treasurer's Report, receive and file
- c. 2009 Meeting Schedule, approve and file

MOTION by Young, supported by Webber, ***Moved***, to approve the consent agenda as presented.

Ayes: All Nays: None

MOTION CARRIED.

2008 SUMMARY OF ACCOMPLISHMENTS: Ms. Myers prepared a summary of 2008 events and accomplishments, and asked the Commissioners for any additions. This summary will be included in the Master Plan. It was suggested that some photographs of the events be included in the report. There should be a statement that the Commission is fiscally responsible as we did not ask for a budget increase, stayed within the 2008 budget and accomplished everything we wanted to. It is the consensus of the Board to approve the report and send a copy to each member community.

TRAIL MAP & BROCHURE – 3rd Draft Review: Ms. Myers indicated she incorporated the corrections from last month, including adding “Michigan’s First Rail-to-Trail” on the directional map, and the Michigan Millennium Legacy Trail logo (it was suggested that verbiage be included to identify this logo). Brochure editing included the correction of City of Rochester’s location, the mailing address was added to the back, and Velodrome was capitalized. The historic

designation logo was changed to an American Flag symbol. Under “Get Involved”, add a blurb about volunteer opportunities through the Friends of the Paint Creek Trail. It was suggested that a future meeting, or possibly a special meeting, be a “goals and objective” discussion, including a brain-storming session about the Friends group. The PCTC office address, as well as the mailing address, should be included on the directional map and the brochure. Ms. Myers will forward Messrs. Becker and Blanchard (and whoever else wants to see it) another copy of the draft prior to actual printing.

MISSION STATEMENT DISCUSSION: A draft of the Mission Statement recommendation was prepared and distributed by the subcommittee for review and discussion. The proposed Statement was kept short and to the point, per prior discussion by the Commission. Comments ranged anywhere from “the statement says what the Commission wants it to say”, to “it doesn’t say anything at all because it is so general”. One member expressed not changing the original statement as it is more specific. It was explained that the original statement listing the types of trail users was not all inclusive, so the new statement was changed to just “trail users” to cover all possible types of users. It was suggested adding something about trail history and regional connections to the statement. The subcommittee is also proposing creating a set of values or guiding principles to provide more detail about specific objectives, which could be modified annually. After the discussion it was agreed the subcommittee would meet again to modify the statement.

ROCHESTER ART PROJECT UPDATE/INSURANCE COVERAGE FOR DISPLAYS:

Mr. Becker reported there is no update other than waiting for the frame completion. The frames are being stored indoors. Mr. Becker would like the Commission to approve adding the Art Displays to the Commission’s insurance policy, and Ms. Myers confirmed this can be done even though the panels are not on trail property. There is no added premium for this coverage. The Library specifically asked for insurance coverage to cover liability. Mr. Becker also reported that the City Manager of Rochester has indicated an interest in taking over ownership of the art panels in the future.

MOTION by Miller, supported by Young, *Moved*, to add the art project panels to the trail insurance policy to cover liability and damage.

Ayes: All Nays: None

MOTION CARRIED.

OFFICER ELECTIONS: Current officers include Chair Blanchard, Vice-Chair Becker, Secretary Miller and Treasurer Whitman. Mr. Blanchard reported he will be the citizen representative for Rochester Hills, and Mr. Miller will be the citizen alternate for Rochester Hills. The question was asked whether an alternate can serve as an officer. Mr. Edwards indicated the current slate has done an excellent job and recommended nominating and voting the current slate for 2009. Ms. Myers stated that historically the Commission has had a representative from all four communities serving as officers. The current slate would not include an Orion Township representative. Upon being asked if Orion Township would feel slighted if the current slate was elected, Ms. Young indicated she would rather have been able to talk to her Board about the situation first, as they are the ones who appoint individuals to the Commission to represent Orion. She also expressed concern with having a Chair who is not an elected official. Precedent has previously been set, as non-elected officials served as both Chairperson and Secretary. Mr. Peters would rather see non-alternates serving as officers, unless the by-laws indicate otherwise. Mr. Makris clarified the by-laws are silent on whether alternates can serve as officers, as it says “the Board is comprised of the member unit representatives and its alternates”. Therefore, the officers would be elected from its membership. It was suggested to elect the current slate, and if Orion Township does has a problem with not having an officer representing them, Mr. Miller has offered to resign his office.

Mr. Edwards continued his Motion to nominate the current slate for 2009. Ms. Whitman nominated Mr. Peters for the position of Secretary. Mr. Miller withdrew his nomination for the position of Secretary. The nominations included Chair Blanchard, Vice-Chair Becker, Secretary Peters and Treasurer Whitman. Vice-Chair Becker asked for any other nominations from the floor. Hearing none, the nominations were closed.

Vote on the New Slate for 2009:

Ayes: Becker, Blanchard, Gamage, Miller, Peters, Webber, Whitman
Nays: Young

MOTION CARRIED.

2008 PER DIEM REPORT: Ms. Myers asked if there are any corrections to the per diem report as prepared. No corrections were reported and the Commission recessed in order to process the per diem checks. Mr. Edwards took some members on a tour of the new building.

Recess – 8:05 p.m. – 8:20 p.m.

APPROVAL OF INVOICES: Ms. Myers presented the invoices in the amount of \$13,091.66. This amount includes the last payment to Imaging Sciences for the Rochester Art Project Panels, moving costs for the Trailways office, 4th Quarter shared costs with Oakland Township Parks and Rec, 176 hours of Mounted Patrol, the recording fee for the boundary survey, the Eagle Scout Project fund-raising donation from Max & Erma's back to Bryan Walker as approved by the Commission and the per diem checks in the amount of \$4,340.00.

MOTION by Young, supported by Whitman, *Moved*, that the invoices presented for payment are approved in the amount of \$13,091.66 and orders be drawn for payment.

Ayes: All Nays: None

MOTION CARRIED.

2008 FINAL AMENDED BUDGET: A copy of the final budget was included in the packet outlining the amendments. In addition, Ms. Myers explained a few more changes – the office operating expense is changed from \$2,000 to \$2,167, postage has been reduced from \$700 to \$460, leaving the subtotal for the office category of \$10,133 rather than \$10,206. Because of this difference the amount going to fund balance is changed from \$543 to \$616. Ms. Myers explained the designated funds for expenditure in 2009 including the \$5,000 from Meijer's that has been assigned to the sign replacement project, the money set aside for the Phase 3 Art Project and for trail improvement projects.

MOTION by Miller, supported by Blanchard, *Moved*, to approve the 2008 budget amendments as presented.

Ayes: All Nays: None

MOTION CARRIED.

MANAGER'S REPORT: In addition to the written report, Ms. Myers indicated she received a call from Hubbel, Roth & Clark stating that the Road Commission received a grant for traffic flow improvements near the Tienken Road intersection of the trail. They have invited the Commission to a stakeholders meeting December 18th at 10:00 a.m. at the City of Rochester Hills office, and Ms. Myers will attend on behalf of the Commission.

ATTORNEY'S REPORT: Mr. Makris expressed hope that the ITC agreement will be completed by year end. If the encroachment issues are to be discussed at the January meeting, only policy issues should be discussed.

COMMISSIONER REPORTS: Ms. Young reported the Holly, Jolly Folly fund-raiser and the lighted parade were the biggest and best ever. A safe, healthy and happy holiday season to all.

NEXT MEETING: January 20, 2009 at 7:00 p.m. at the City of Rochester offices.

ADJOURNMENT: **MOTION** by Webber, supported by Young, *Moved*, that the December 16, 2008 Regular Meeting be adjourned at 8:45 p.m.

Respectfully submitted,

KRISTEN MYERS, Trail Manager

PAUL MILLER, Trailways Secretary